

**Committee:** Overview and Scrutiny Committee  
**Date:** Tuesday 10 July 2018  
**Time:** 6.45 pm  
**Venue:** Bodicote House, Bodicote, Banbury, OX15 4AA

### **Membership**

<b>Councillor Neil Prestidge (Chairman)</b>	<b>Councillor Mike Bishop (Vice-Chairman)</b>
<b>Councillor Phil Chapman</b>	<b>Councillor Mark Cherry</b>
<b>Councillor Sean Gaul</b>	<b>Councillor Chris Heath</b>
<b>Councillor Tony Mephram</b>	<b>Councillor Cassi Perry</b>
<b>Councillor Sandra Rhodes</b>	<b>Councillor Les Sibley</b>
<b>Councillor Bryn Williams</b>	<b>Councillor Lucinda Wing</b>

## **AGENDA**

Overview and Scrutiny Members should not normally be subject to the party whip. Where a member is subject to a party whip they must declare this at the beginning of the meeting and it should be recorded in the minutes.

- 1. Apologies for Absence and Notification of Substitute Members**
- 2. Declarations of Interest**

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

- 3. Urgent Business**

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

4. **Minutes** (Pages 1 - 4)

To confirm as a correct record the minutes of the meeting held on 27 March (enclosed) and 15 July 2018 (to follow).

5. **Chairman's Announcements**

To receive communications from the Chairman.

6. **What is Scrutiny?**

James Doble, Assistant Director Law and Governance, will give a short presentation explaining the role of Overview and Scrutiny in the democratic process.

7. **Show and Tell - Environment Directorate** (Pages 5 - 20)

Graeme Kane, Executive Director Environment.

Committee will receive two updates from the Environment Directorate:

1. An update on the Air Quality Action Plan from Trevor Dixon, Environmental Protection Manager, and Victoria Fletcher of Oxfordshire County Council Highways (report attached)
2. Ed Potter will give a short presentation on the work of the Environmental Services department 'Keeping the District Clean'

8. **Overview and Scrutiny at Cherwell District Council in practice**

Following on from the overview by James Doble, the Democratic and Elections team will give a short presentation that will explain how Overview and Scrutiny will work in practice.

9. **Work Programme for 2018-2019** (Pages 21 - 22)

An indicative work programme for 2018-2019 is attached for information.

The Committee will discuss potential items to add to the programme for the Municipal Year.

**Councillors are requested to collect any post from their pigeon hole in the Members Room at the end of the meeting.**

## **Information about this Meeting**

### **Apologies for Absence**

Apologies for absence should be notified to [democracy@cherwellandsouthnorthants.gov.uk](mailto:democracy@cherwellandsouthnorthants.gov.uk) or 01327 322043 / 01295 221591 prior to the start of the meeting.

### **Declarations of Interest**

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

### **Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates**

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

### **Evacuation Procedure**

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

### **Access to Meetings**

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

### **Mobile Phones**

Please ensure that any device is switched to silent operation or switched off.

### **Queries Regarding this Agenda**

Please contact Emma Faulkner / Lesley Farrell, Democratic and Elections  
[emma.faulkner@cherwellandsouthnorthants.gov.uk](mailto:emma.faulkner@cherwellandsouthnorthants.gov.uk), 01327 322043 /  
[lesley.farrell@cherwellandsouthnorthants.gov.uk](mailto:lesley.farrell@cherwellandsouthnorthants.gov.uk), 01295 221591

**Yvonne Rees**  
**Chief Executive**

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